



**DATE: April 27, 2015**

Joliet Junior College  
1215 Houbolt Road  
Joliet, IL 60431

**TO:** Prospective Respondents  
**SUBJECT:** Addendum No. 1  
**PROJECT NAME:** Instructional Support Consultant  
**JJC PROJECT NO.:** R16003R

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the end of this addendum. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

---

**Questions Received:**

1. The RFP states that worker's compensation is required. The State of Illinois does not require worker's comp for principals or partners in a business. Please confirm that you accept that we are business partners and therefore do not need to have worker's comp.

***Principals or officers may be excluded from workers' compensation. However, employers may want a waiver for themselves so that the risk does not shift to them.***

2. We are unclear about the Pro forma Contract. The RFP indicates the proposal must state any clarifications to the proposed document and reasons for the clarifications. We have not seen a Pro forma Contract. Please advise how we are to address this section of the proposal.

***Vendors who submit a proposal should include a copy of their organization's standard contract language.***

**End of Addendum #1**



**DATE: April 27, 2015**

Joliet Junior College  
1215 Houbolt Road  
Joliet, IL 60431

**TO:** Prospective Respondents  
**SUBJECT:** Addendum No. 1  
**PROJECT NAME:** Instructional Support Consultant  
**JJC PROJECT NO.:** R16003R

**Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.**

Issued by:

Janice Reedus  
Director of Business & Auxiliary Services  
Joliet Junior College  
815.280.6643

I acknowledge receipt of Addendum #1.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature